



**T.C.
YAŞAR UNIVERSITY**

CALL FOR ERASMUS 2023-2024 PROJECT STAFF MOBILITY

Announcement Date	: 28 Feb 2024
Application Period	: 20 Mar – 03 Apr 2024
Deadline for the activity	: 31 Jul 2025

Staff mobility can be carried out from any Program Country to any other Program Country¹ or any Partner Country¹. To ensure high-quality mobility activities with maximum impact, the mobility activity has to be related to the staff's professional development and to address their learning and personal development needs.

Staff Mobility contains 2 types of mobility:

- Staff Mobility for Teaching -for Academic Staff only (Quota:7 person)
- Staff Mobility for Training - for Academic and Administrative Staff (Quota:9 person)

Staff Mobility for Teaching:

A teaching period abroad at a partner higher education institution. The teaching period abroad enables any teaching staff at a higher education institution or staff from enterprises to teach at a partner higher education institution abroad. Staff mobility for teaching can be in any study field.

Full time or part time teaching staff employed by Yaşar University may undertake an Erasmus+ Staff Mobility for teaching. Mobility must be in a partner Higher Education Institution, which must have an ECHE (Erasmus Charter for Higher Education) and an inter-institutional agreement with Yaşar University. (<http://erasmus.yasar.edu.tr/partners/>)

Staff Mobility for Training:

A training period abroad at a partner higher education institution, enterprise or any other relevant workplace. The training period abroad enables any staff at a higher education institution to take part in a training activity abroad that is relevant to their day-to-day work at the higher education institution. It may take the form of training events or job shadowing.

A staff mobility period abroad can combine teaching and training activities.
Any teaching or training period abroad may be carried out as a blended mobility.

DURATION

Mobility for teaching and training may be from 2 days to 5 days, excluding travel time. The individual must complete at least 8 hours for the whole period of teaching and the full day of training for each mobility day.

APPLICATION

Erasmus higher education student and staff mobility application and selection procedures are carried out through [Turna Portal](#) with e-government login.

The following documents can be uploaded to the application portal.

- Letter of Acceptance (if available)

EVALUATION PERIOD

Applicants will be evaluated by "Erasmus Staff Mobility Committee" and according to criteria you can see below.

	EVELUATION CRITERIA	POINT
1	Participating for the first time	20
2	Language Proficiency (*)	0,3 x Score
3	Disabled staff	10
4	Veteran, martyr and veteran relatives (spouse and child)	10
5	To be receiving disaster victim assistance from AFAD for himself/herself or his/her 1st degree relative	10
6	Years of service completed in the organisation (Maximum 20 points)	X1
7	Submit a "Letter of Acceptance" at the time of application	10
8	Activities related to Artificial Intelligence	5
9	To plan activities related to Artificial Intelligence in the following areas (Provided that you submit a Letter of Acceptance and at least 1 scientific study / thesis subject in the relevant field and do not change the institution) (**) * Digital Skills * Agricultural Technologies * Innovative Teaching and Learning * Circular Economy	5
10	Applying from units that have not been involved in staff mobility before (in the last 5 years) (***)	5
11	To plan mobility with countries and higher education institutions that have not been involved in staff mobility activities before (in the last 10 years) or with 3 or fewer countries and higher education institutions (Provided that you have received an acceptance letter and do not change the institution (***)	5
12	Being entitled to Staff Mobility within the last 3 years but not being able to benefit from mobility due to force majeure	25
13	Having benefited from mobility within the last 10 years (for each participation)	-10
14	Mobility to the country of citizenship	-20
15	Applying for teaching and study mobility in the same application period (deducted from the preferred mobility)	-10

Besides, the committee considers subjects below while they are evaluating:

- ✓ The topic must be within the teaching member's area of specialization
- ✓ Teaching member must have the language proficiency to be able to teach at the visited institution's medium of instruction

STAFF MOBILITY GRANTS

Mobility grants (subsistence grant and travel grant) are provided by Erasmus+ for staff as contribution towards subsistence and travel.

The staff subsistence grant is to subsidize accommodation, meals and any in-country local travel. The value of the subsistence grants varies according to the host country and duration of mobility. The amount per day is calculated as follows and is set by the National Agency.

Before the mobility, 70% of the predicted amount of grant is paid to the staff.

The rest of grant is recalculated and paid after mobility and following to deliverance of documents below.

- **Teaching/Training Certificate (originally signed and stamped),**
- **Boarding passes or passport copies**
- **The online survey which is sended automatically by system**

Staff Subsistence Grant

Receiving Countries	Amount per day (Euro)
Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden, Sweden 14. Regional Countries	162
Germany, Austria, Belgium, France, Southern Cyprus, Netherlands, Spain, Italy, Malta, Portugal, Greece, Region 13. Regional Countries	144
Bulgaria, Czech Republic, Estonia, Croatia, North Macedonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia, Region 1-12 Countries	126
	180

Staff Travel Grant

The staff travel grant is to cover return travel between Yaşar University and the host country. Staff travel grants are paid according to distance travelled, at the following rates:

Travel Distances	Amount (Euro)	Green Travel Grant (Euro)
Between 10-99 km	23	
Between 100-499 km.	180	210
Between 500-1999 km.	275	320
Between 2000-2999 km.	360	410
Between 3000-3999 km	530	610
Between 4000-7999 km	820	
8000 or more	1.500	

Green travel is defined as the travel that uses low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling.

To calculate your distance you must use the following online tool:

http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

OTHER INFORMATION

It is possible to benefit from the program by waiving the financial support. For participation without a grant, the staff must apply and the application must be evaluated by the selection committee.

Beneficiaries with disabilities participating in the Erasmus+ Program can be given additional grants to help their special needs in addition to the standard grants they receive. The special evaluation of each application is made by the National Agency and the National Agency decides whether additional grants can be given and, if applicable, the appropriate amount of grants.

Yaşar University
International Relations and Programs Office