



**T.C.
YAŞAR UNIVERSITY**

CALL FOR 2021-2022(*) ERASMUS+ PROJECT STAFF MOBILITY

Announcement Date : 01 Dec 2022
Application Period : 21 Dec 2022 – 04 Jan 2023

Staff mobility can be carried out from any Programme Country to any other Programme Country¹ or any Partner Country¹. To ensure high-quality mobility activities with maximum impact, the mobility activity has to be related to the staff's professional development and to address their learning and personal development needs.

Staff Mobility contains 2 types of mobility:

- Staff Mobility for Teaching -for Academic Staff only (Quota:9 person)
- Staff Mobility for Training - for Academic and Administrative Staff (Quota:11 person)

Staff Mobility For Teaching:

A teaching period abroad at a partner higher education institution. The teaching period abroad enables any teaching staff at a higher education institution or staff from enterprises to teach at a partner higher education institution abroad. Staff mobility for teaching can be in any study field.

Full time or part time teaching staff employed by Yaşar University may undertake an Erasmus+ Staff Mobility for teaching. Mobility must be in a partner Higher Education Institution, which must have an ECHE (Erasmus Charter for Higher Education) and an inter-institutional agreement with Yaşar University (<http://erasmus.yasar.edu.tr/partners/>).

Staff Mobility For Training:

A training period abroad at a partner higher education institution, enterprise or any other relevant workplace. The training period abroad enables any staff at a higher education institution to take part in a training activity abroad that is relevant to their day-to-day work at the higher education institution. It may take the form of training events or job shadowing. Conference attendance isn't supported under training mobility.

A staff mobility period abroad can combine teaching and training activities. Any teaching or training period abroad may be carried out as a blended mobility.

DURATION

Mobility for teaching and training may be from 2 days to 5 days, excluding travel time. The individual must complete at least 8 hours for the whole period of teaching and the full day of training for each mobility day.

APPLICATION

Başvurular <https://applyerasmus.yasar.edu.tr/> adresi üzerinden alınacaktır.

04 Ocak 2023 tarihine kadar yapılabilecek olan online başvurudan sonra aşağıdaki belgelerle 05 Ocak 2023 tarihine kadar Uluslararası İlişkiler Ofisi Müdürlüğüne şahsen başvuru yapılmalıdır. Bu tarihten sonra yapılan başvurular kabul edilmeyecektir.

☑ Tüm taraflarca imzalanmış başvuru formu

☑ Davet Mektubu (zorunlu değil-başvuru esnasında sunulursa + puan verilir)

☑ İdari Personel için Yabancı Dil Sınav Belgesi (zorunlu değil-KPDS/ ÜDS/ TOEFL/ YDS/ YÖKDİL sınavlarından birine ait sonuç belgesi sunulursa dil sınavı için muafiyet sağlayabilir)

Applications will be taken via <https://applyerasmus.yasar.edu.tr/>.

After the online application, the following documents should be delivered in person to the International Relations Office until 05 January 2023.

- Application form signed by all parties
- Letter of Invitation (not obligatory – awarded +10 points)

EVALUATION PERIOD

Applicants will be evaluated by “Erasmus Staff Mobility Committee” and according to criteria you can see below.

| | EVELUATION CRITERIA | POINT |
|----|--|-------|
| 1 | Staff who is taking part in Erasmus+ staff mobility for the first time | 10 |
| 2 | Staff who is from the department taking part in Erasmus+ staff mobility for the first time | 5 |
| 3 | Staff who planned mobility with an institution or partner country, who is rarely or not taking part with Erasmus+ staff mobility | 5 |
| 4 | Planning mobility with activities for the development of Digital Skills | 10 |
| 5 | Staff who has an Acceptance/Invitation Letter from the partner university | 10 |
| 6 | Erasmus Department Coordinators | 10 |
| 7 | Administrative Staff who applied Training Mobility | 10 |
| 8 | A score of 60 and above in the B1 level English language test for administrative staff or presenting a B1 level language certificate | 10 |
| 9 | Staff who is disabled/veteran/relatives of martyr and veteran | 10 |
| 10 | Committee | 20 |
| 11 | Mobility to the country of citizenship | -10 |

Besides, the committee considers subjects below while they are evaluating:

- ✓ The topic must be within the teaching member's area of specialization
- ✓ Teaching member must have the language proficiency to be able to teach at the visited institution's medium of instruction

STAFF MOBILITY GRANTS

Mobility grants (subsistence grant and travel grant) are provided by Erasmus+ for staff as contribution towards subsistence and travel.

The staff subsistence grant is to subsidize accommodation, meals and any in-country local travel. The value of the subsistence grants varies according to the host country and duration of mobility. The amount per day is calculated as follows and is set by the National Agency.

Before the mobility, 70% of the predicted amount of grant is paid to the staff.

The rest of grant is recalculated and paid after mobility and following to deliverance of documents below.

- **Teaching/Training Certificate (duly signed and stamped),**
- **Boarding passes or passport copies**
- **The online survey which is sended automatically by system**

Staff Subsistence Grant

| Receiving Countries | Amount per day (Euro) |
|---|-----------------------|
| Denmark, Finland, Ireland, Sweden, Iceland, Liechtenstein, Luxembourg, Norway Region 14. Countries | 162 |
| Germany, Austria, Belgium, France, Southern Cyprus, Netherlands, Spain, Italy, Malta, Portugal, Greece, Region 5 Countries | 144 |
| Bulgaria, Czech Republic, Estonia, Croatia, North Macedonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia, Region1-4 and 6-13 Countries ¹ | 126 |
| | 180 |

Staff Travel Grant

The staff travel grant is to cover return travel between Yaşar University and the host country. Staff travel grants are paid according to distance travelled, at the following rates:

| Travel Distances | Amount (Euro) | Green Travel Grant (Euro) |
|-----------------------|---------------|---------------------------|
| Between 10-99 km | 23 | |
| Between 100-499 km. | 180 | 210 |
| Between 500-1999 km. | 275 | 320 |
| Between 2000-2999 km. | 360 | 410 |
| Between 3000-3999 km | 530 | 610 |
| Between 4000-7999 km | 820 | |
| 8000 or more | 1.500 | |

Green travel is defined as the travel that uses low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling.

To calculate your distance you must use the following online tool:

http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

OTHER INFORMATION

A staff mobility period abroad can combine teaching and training activities. Any teaching or training period abroad may be carried out as blended mobility.

It is possible to benefit from the program by waiving the financial support. For participation without a grant, the staff must apply and the application must be evaluated by the selection committee.

Beneficiaries with disabilities participating in the Erasmus+ Program can be given additional grants to help their special needs in addition to the standard grants they receive. The special evaluation of each application is made by the National Agency and the National Agency decides whether additional grants can be given and, if applicable, the appropriate amount of grants.

¹ Programme Countries and Partner Countries – Annex 1

(*) Due to the Covid-19 pandemic, the call for Erasmus Staff Mobility was not held within the scope of the 2021-2022 project, and the project period was extended until 31 October 2023 by the National Agency. The staff who apply for this call will carry out their mobility within the scope of the 2021-2022 contract period.

ANNEX-I. PROGRAMME COUNTRIES AND PARTNER COUNTRIES

Programme Countries (EU Countries)

| | |
|----------------|--------------|
| Austria | Italy |
| Belgium | Latvia |
| Bulgaria | Lithuania |
| Croatia | Luxembourg |
| Czech Republic | Malta |
| Denmark | Poland |
| Estonia | Portugal |
| Finland | Romania |
| France | Slovakia |
| Germany | Slovenia |
| Greece | South Cyprus |
| Holland | Spain |
| Hungary | Sweden |
| Ireland | |

Programme Countries (Non EU Countries)

| | |
|---------------|-----------|
| Iceland | Norway |
| North | Macedonia |
| Liechtenstein | Turkey |
| Serbia | |

Partner Countries (Region 1-14)

| | |
|---|---|
| Western Balkans (Region 1) | Albania; Bosnia and Herzegovina; Kosovo; Montenegro |
| Eastern Partnership countries (Region 2) | Armenia; Azerbaijan; Belarus; Georgia; Moldova; Territory of Ukraine as recognised by international law |
| South-Mediterranean countries (Region 3) | Algeria; Egypt; Israel; Jordan; Lebanon; Libya; Morocco; Palestine; Syria; Tunisia |
| Russian Federation (Region 4) | Territory of Russia as recognised by international law |

| | |
|---|---|
| Region 5 | Andorra, Monaco, San Marino, Vatican City State |
| Region 6 Asia | Afghanistan, Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam |
| Region 7 Central Asia | Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan |
| Region 8 Latin America | Argentina, Bolivia, Brazil, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Venezuela |
| Region 9 | Iran, Iraq, Yemen |
| Region 10 | South Africa |
| Region 11 ACP | Angola, Antigua and Barbuda, Bahamas, Barbados, Belize, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Cook Islands, Djibouti, Dominica, Dominican Republic, Equatorial Guinea, Eritrea, Ethiopia, Fiji, Gabon, Gambia, Ghana, Grenada, Guinea, Guinea-Bissau, Guyana, Haiti, Republic of Côte d'Ivoire, Jamaica, Kenya, Kiribati, Lesotho, Liberia, Madagascar, Malawi, Mali, Marshall Islands, Mauritania, Mauritius, Micronesia- Federated States of, Mozambique, Namibia, Nauru, Niger, Nigeria, Niue, Palau, Papua New Guinea, Rwanda, Saint Kitts And Nevis, Saint Lucia, Saint Vincent And The Grenadines, Samoa, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Suriname, Eswatini, Timor Leste - Democratic Republic of, Tanzania, Togo, Tonga, Trinidad and Tobago, Tuvalu. |

| | |
|---|--|
| Region 12 Industrialised: Gulf Cooperation countries | Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates. |
| Region 13 Other Industriali sed countries | Australia, Brunei, Canada, Chile, Hong Kong, Japan, (Republic of) Korea, Macao, New Zealand, Singapore, Taiwan, United States of America, Uruguay. |
| Region 14 | Faroe Islands, Switzerland, United Kingdom. |