



Thinking about an internship abroad?

Do you want to work in an international environment?

Do you have a big smile?

Europroyectos Erasmus Plus is the perfect place for you!

As a trainee you will be a part of our Student Support Department working with mobility students and accompanying teachers coming from different European countries in one of our offices in the sunny south of Spain: in Granada, Córdoba or Martos.

Among your main duties will be de the following:

- Attending international students and teachers.
- Carrying out cultural activities, excursions and professional visits in local companies, schools, organisations, etc.
- Preparing the group's arrivals and departures.
- Developing databases of clients and providers on a European level.
 - Establishing contacts with local partners.
 - Preparing and revising different documents.
- Carrying out various administrative tasks in the office.
- Translating and interpreting (fluent English and/or Spanish is required).

We will expect from you to build a friendly and smooth relationship with our clients and make them enjoy their free time as a part of their experience with us!

If it sounds good to you, do not hesitate to contact us: marta.roslon@europroyectos.eu



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Among your main duties will be de the following:

- Attending international students and teachers.
- Organizing local touristic and cultural activities for our international clients.
- Accompanying groups on week-ends as a guide and interpreter on their visits to different Spanish cities (Granada, Málaga, Córdoba, Seville, Gibraltar, Cádiz etc.) during which the beneficiary will have the opportunity not only to improve his/her professional skills but also to see the most beautiful places in Andalusia and learn about the Spanish history and culture.
- Carrying out professional visits in local companies, schools, organisations, etc.
 - Preparing the group's arrivals and departures.
- Translating and interpreting (fluent English and/or Spanish is required).

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